

- Tuesday, September 9th:** The Employability Skills Self-Evaluation was administered to seminar classes.
- Friday, October 3rd:** 1st Teacher assessment of students done on-line in FLIGHTS. These will be sent home to parents along with the self-assessment.
- Friday, October 31st:** 2nd Teacher assessment of students done on-line in FLIGHTS. These will be mailed home prior to parent-teacher conferences.
- Friday, January 9th:** 3rd and overall assessment for semester. This semester overview will be sent home as well.

**Every teacher will be assessing all of his/her students three times during the first semester. This will produce 8 student scores per evaluation.**

STUDENT NAME \_\_\_\_\_

DATE \_\_\_\_\_

## Northview High School Employability Skills Rubric 2008-2009

	<b>Consistently</b>	<b>Usually</b>	<b>Occasionally</b>	<b>Rarely</b>
	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>Attendance and Punctuality</b>	Is <i>consistently</i> in attendance and on time.	Is <i>usually</i> in attendance and on time.	Is <i>occasionally</i> in attendance and on time.	Is <i>rarely</i> in attendance and on time.
	0-2 absence/tardy	3-6 absence/tardy	7-11 absence/tardy	12+ absence/tardy
<b>Exhibits Professionalism</b> ( <i>Appropriate Language and Dress, Honesty, Integrity, Courtesy</i> )	<i>Consistently</i> exhibits professionalism .	<i>Usually</i> exhibits professionalism .	<i>Occasionally</i> exhibits professionalism .	<i>Rarely</i> exhibits professionalism .
<b>Time Management and Productivity</b>	<i>Consistently</i> manages time and is productive.	<i>Usually</i> manages time and is productive.	<i>Occasionally</i> manages time and is productive.	<i>Rarely</i> manages time and is productive.
<b>Completes quality work on time.</b>	<i>Consistently</i> completes quality work on time.	<i>Usually</i> completes quality work on time.	<i>Occasionally</i> completes quality work on time.	<i>Rarely</i> completes quality work on time.
<b>Collaborates with diverse populations in a respectful manner</b>	<i>Consistently</i> collaborates with diverse populations in a positive manner.	<i>Usually</i> collaborates with diverse populations in a positive manner.	<i>Occasionally</i> collaborates with diverse populations in a positive manner.	<i>Rarely</i> collaborates with diverse populations in a positive manner.